

MINUTES  
REGULAR MEETING  
of the  
BOARD OF DIRECTORS  
EDUCATION SERVICE CENTER REGION 11

August 26, 2019

The minutes reflect the order in which agenda items were discussed and acted upon.

**A. Call to Order and Roll Call – Dr. Cathy Bryce, Chairman**

Dr. Bryce called the meeting of the Board of Directors of the Education Service Center Region 11 to order at 10:31 a.m., Monday, August 26, 2019, in the Board Room of the ESC, 1451 South Cherry Lane, White Settlement, Texas 76108.

**B. Invocation**

Mr. Morgan gave the invocation.

|                 |   |
|-----------------|---|
| Members Present | Dr. Cathy Bryce, Chairman<br>Mr. G.B. Bailey, Secretary<br>Mr. Dennis Hughes, Place 4<br>Dr. Jay Thompson, Place 5<br>Mr. Weldon Hafley, Place 6<br>Mr. J.B. Morgan, Place 7<br>Ms. Natalie Texada, Charter School Member |
|-----------------|---|

|                |                                |
|----------------|--------------------------------|
| Members Absent | Dr. Larry Blair, Vice-Chairman |
|----------------|--------------------------------|

|                       |   |
|-----------------------|---|
| Staff Members Present | Dr. Clyde W. Steelman, Jr., Executive Director,<br>John Petree, Rory Peacock, Brandilyn DePalma,<br>Laura Weir, Cynthia Daniels, Tiffany Green,<br>Dr. Pam Brown, Kayce Hale, Laura McKean,<br>and Nelline Dignum |
|-----------------------|---|

|          |      |
|----------|------|
| Guest(s) | None |
|----------|------|

**C. Public Hearing on 2019-20 Operating Budget**

Dr. Bryce opened Public Hearing on 2019-20 operating budget. Ms. DePalma and Dr. Steelman presented the 2019-20 operating budget. Dr. Bryce closed Public Hearing on 2019-20 operating budget.

**D. Citizen / Employee Comments**

None.

**E. Approve Minutes of June 24, 2019 Board Meeting**

A motion was made by Mr. Bailey, seconded by Dr. Thompson, and passed (unanimously) that the Board approve the minutes of the June 24, 2019 Board meeting as presented. (Copy attached to the permanent record.)

**F. CONSENT AGENDA**

A motion was made by Mr. Hughes, seconded by Dr. Thompson, and passed (unanimously) that the Board approve consent agenda items 1-6, as presented. F.7 will be considered separately. (Copies attached to the permanent record.)

1. Check Registers for May and June 2019
2. Financial Reports for May and June 2019
3. Investment Reports for May and June 2019
4. Budget Amendments for May and June 2019
5. RFP #2019-13-2024 Property, Casualty, Automobile, and General Liability
6. RFP #2019-14-2024 Distributed Denial of Service (DDoS)

**SEPARATE ITEMS****F.7 Final Amended 2018-19 Official Budget**

Ms. DePalma updated the Board on changes as requested by the auditing firm. Mr. Hughes recommended delineating the E-Rate revenue and expenses. A motion was made by Mr. Morgan to approve the 2018-19 official budget with the suggested changes. The motion was seconded by Mr. Bailey, and passed (unanimously). (Copy attached to the permanent record.)

**H. Consider Fund Balance – Program Delivery**

Ms. Hale and Dr. Brown updated the Board on the Literacy and Math Initiatives. A motion was made by Mr. Hafley, seconded by Mr. Morgan, and passed (unanimously) to authorize up to \$420,000 for the Literacy Initiative (\$380,000) and the Math Initiative (\$40,000) from Program Delivery Fund Balance for the ESC Region 11 Literacy Initiative year 3 and Math Initiative.

**I. Construction Projects****2. Ryan's Steak House**

Ms. DePalma updated the Board on the remodeling progress.

**L. INFORMATION ITEMS**

1. Grant Applications
2. Personnel Report
3. Board Meeting Dates
4. Board of Directors Conference Registration List
5. Board and Spouse Christmas Dinner
6. TASA / Superintendent Study Group Meeting Dates
7. Cluster Meeting Dates
8. ESC Region 11 Strategic Plan  
Dr. Brown updated the Board.
9. Commissioner's Meeting Update  
Dr. Steelman included the update with discussion of agenda item N.
10. Initiative Project(s) Update  
Dr. Brown and Ms. Hale included the update with discussion of agenda item H.
11. Technology Update  
Mr. Peacock updated the Board.
12. Instructional Services Update

Mr. Petree and Ms. McKean updated the Board.

**N. Consider RFP for LMC**

A motion was made by Mr. Bailey, seconded by Mr. Morgan, and passed (unanimously) that the Board approve Texas Education Agency as a member of the ESC 11 statewide digital instructional media resource cooperative and allow them to join the MOU for the statewide digital consortium.

**EXECUTIVE SESSION**

The board entered into executive session as authorized by Gov't Code 551.074, personnel, and 551.076, deployment, specific occasions for, or implementation of, security personnel or devices, at 12:02 p.m.

**M. Consider Action on Items Discussed in Executive Session, If Any**

The Board reconvened into open session at 12:40 p.m.

**G. Consider Employee Salary Schedule for 2019-20**

No action taken.

**I. Construction Projects**

**1. Main Building**

No action taken.

**J. Consider 2019-20 Operating Budget**

A motion was made by Mr. Bailey, seconded by Mr. Morgan, and passed (unanimously) that the Board adopt the 2019-20 operating budget with the recommended changes to delineate the E-Rate revenue and expenses.

**K. Executive Session**

**1. Executive Director Goals for 2019-20**

No action taken. The item will be placed on October's Board meeting agenda.

**2. Personnel**


No action taken.

**O. ADJOURN**

The next regular meeting of the ESC Region 11 Board of Directors will be Monday, October 21, 2019, at 10:30 a.m. Being no further business, a motion was made Mr. Bailey, seconded by Mr. Hafley, and passed (unanimously) to adjourn the meeting. Chairman Bryce declared the meeting adjourned at 12:42 p.m.

Respectfully Submitted,

  
\_\_\_\_\_  
Dr. Cathy Bryce, Chairman



---

Mr. G.B. Bailey, Secretary

By: Nelline Dignum